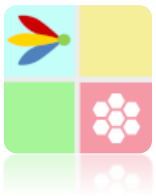
K-Footer

for

SharePoint Online



Your Backstage Hero

Installation and User Guide

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Release Date:	November 2026

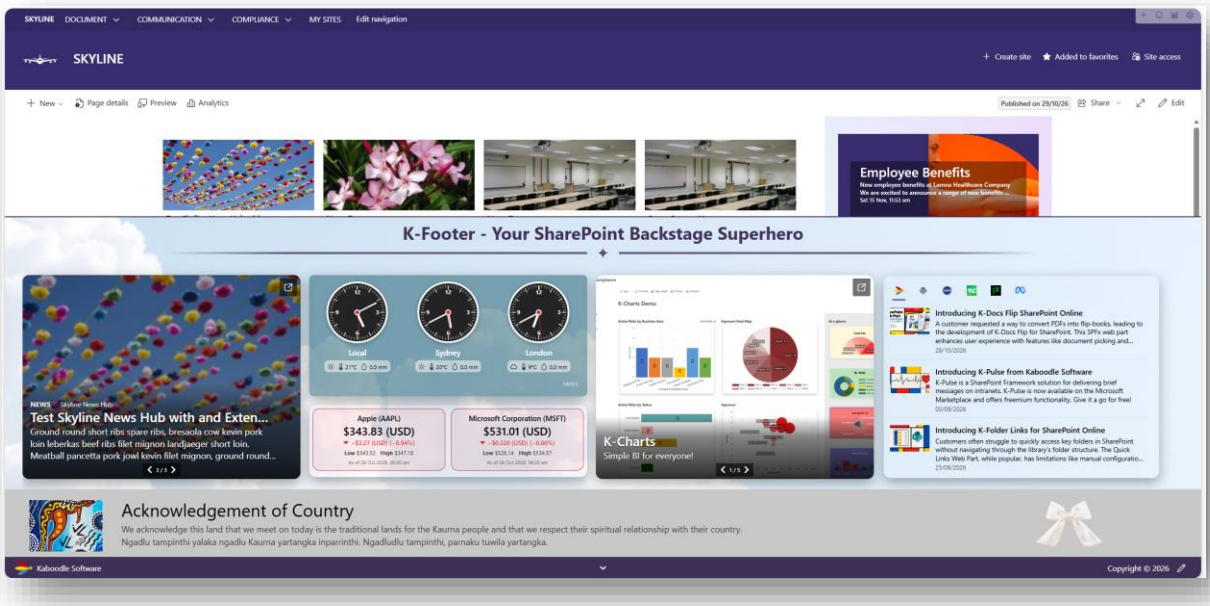
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What is K-Footer?

K-Footer is a highly innovative solution that that allows you to generate flexible, configurable footers for site pages that can be defined once and reused on multiple SharePoint Online sites.

To call this solution a custom footer, truly underestimates its power and utility. Think of **K-Footer** as a way to provide a back-stage canvas to host links and content that users would want to access regularly without the need for them to remember where and how to access it.



K-Footer provides prime screen real estate which can provide a consistent footer experience throughout your tenancy. For that reason, we call it our **backstage hero**.

Why we built K-Footer Link

Like all our products, this solution was driven by real-world scenarios and the requirements from engagements with genuine customers. Our customers found that there were many scenarios where the standard Microsoft footer was simply not fit for purpose.

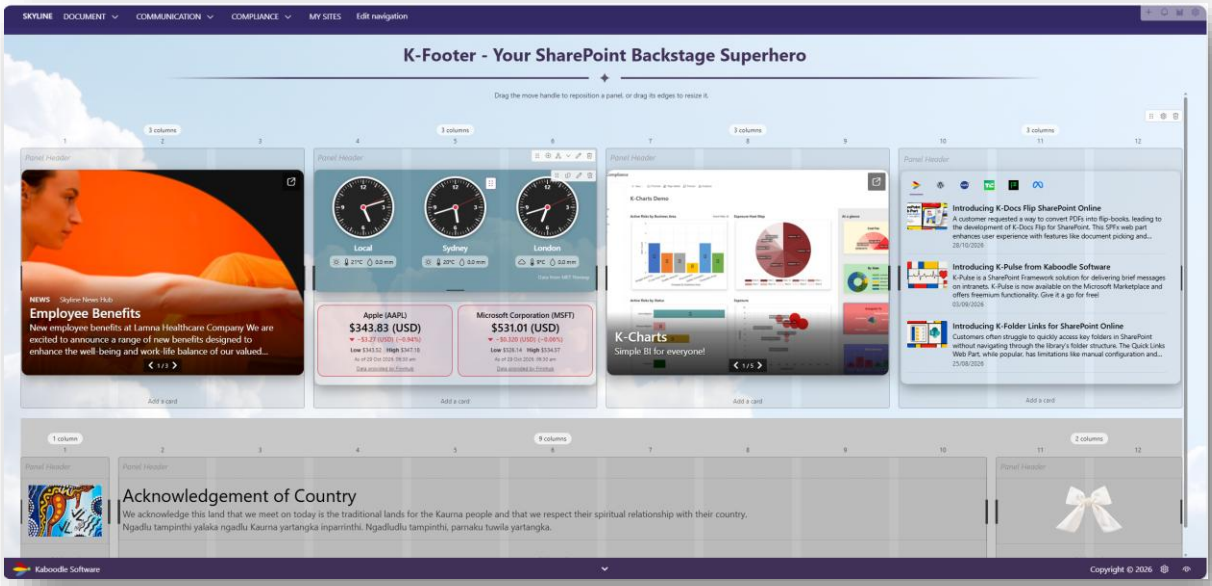
Principal complaints include:

- Formatting and layout options are woefully inadequate to the extent that a beautifully crafted Intranet can be let down by an ugly footer.
- Footer content is limited to basic links, simple (unformatted) text and images, and nothing more. Users wanted easy access to corporate news, blogs, world clocks and weather, currency convertors, stock tickers, key documents and more.
- The standard SharePoint footers is a static block of content that always appear at the bottom of every site page, meaning users will often need top scroll to access it. Whereas what users want is for a footer that sticks to the bottom of the windows and can be expanded, when needed and collapsed again, with a single click.
- The standard footers must be configured for each site separately. There is no concept of being able to define a footer at SharePoint Hub and reuse it with all sites in the hub.

We think you deserve better and so we build **K-Footer** to address the above shortcomings and others.

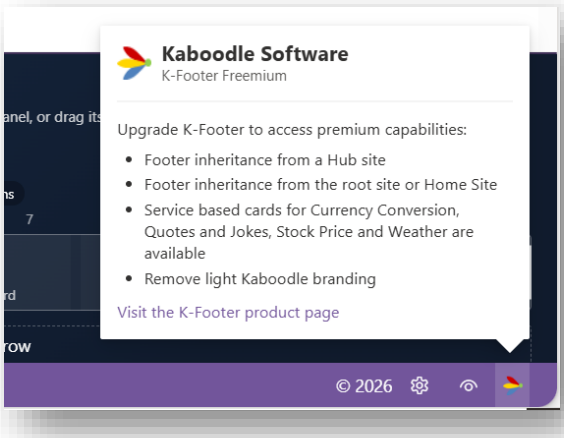
How K-Footer Works

K-Footer is an Application Customizer built using the SharePoint Framework (SPFx). We have explicitly configured the solution so that it cannot be deployed globally, by skipping Feature activation, as we recognise that all sites may require a footer.



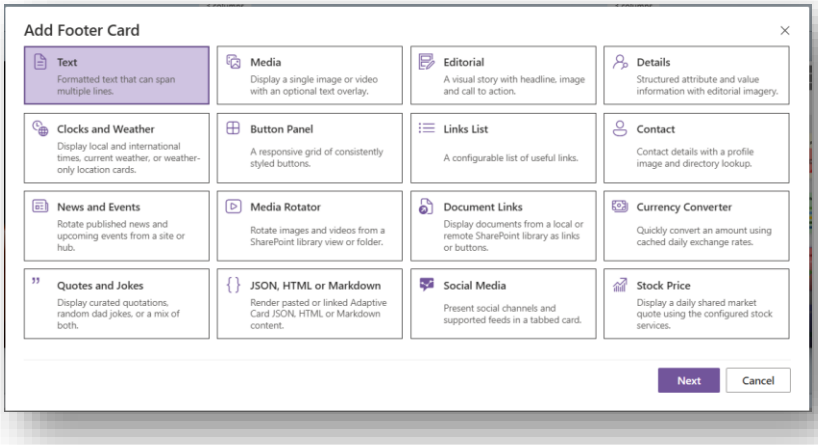
K-Footer consists of two separate sections:

- **Footer Bar**: Always shown on site pages and consist of distinct areas:
  - **Left**: A left-aligned area on the left where custom text and images can be added.
  - **Centre**: A small centrally aligned column that contains the toggle button to expand of collapse the **Footer Panel**.
  - **Right**: A right-aligned area on the right where custom text and images can be added. This area also shows:
    - **Edit/View Icon Button**: Used to switch between footer and edit mode. This button is only displayed to users who have full control of the site.
    - **Config Panel Button**: This button is only shown when in footer edit mode and is used to access the application configuration panel (see later).
    - **Kaboodle Upsell Button**: This is only shown when in footer edit mode and shows a hover panel which advertises premium features available with a paid license. This is only ever displayed to Freemium customers.



— **Footer Panel**: Only displayed when the footer is expanded. Clicking the toggle button in the **Centre** column of the **Footer Bar** will expand or collapse the **Footer Panel** with a configurable animation effect.

Think of the **Footer Panel** as providing a slide-up canvas to which you can add **Footer Cards.** This canvas will consist of one of more rows, and each row is divided into columns to which cards are added. The width of each row is logically divided 12 into vertical slices, but a column can span more than one slice.



There are 16 different **Footer Cards** to choose from, and you can add more than one card of the same type to the **Footer Panel**, as required.

Cards are stacked vertically within a column. The number of vertical slices assigned to a column, controls the width of the cards within that column.

By default, the height of a card is determined by the card's content, but you can override this to set a specific card height so that the footer always looks balanced.

Aim

The aim of this document is to guide you through the processes of installing **K-Footer** and how to configure the solution.

Installing the Solution Package

The solution package can either be installed manually or from the Microsoft App Source.

Uploading and Deploying the Solution Package Manually

The solution package can be downloaded from the **K-Footer** product page on the Kaboodle Software web site at:

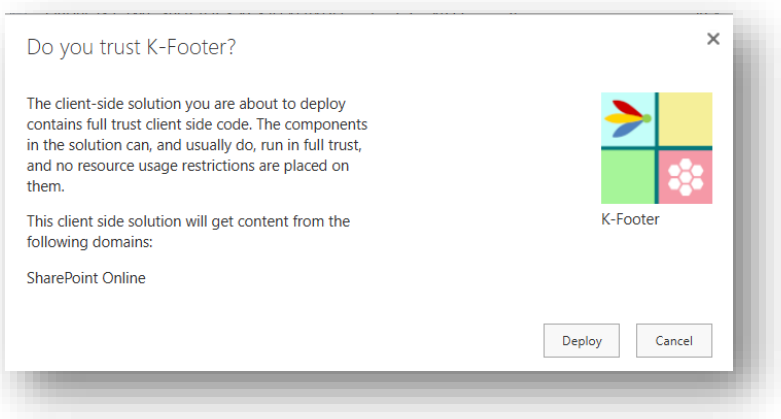
https://kaboodle.software/Solutions/K-Connect/K-Connect-Footer

Or directly from the Kaboodle CDN at:

https://kaboodlecustomers.blob.core.windows.net/kconnectfooter/k-connect-footer.sppkg

This package can be added to an Application Catalog in the same way as with every SPFx solution, that is by uploading the solution package file to the **Apps for SharePoint** gallery in the Global App Catalog site for the tenancy, or a Site Collection App Catalog, if preferred.

Uploading the solution package will trigger the display of the deploy solution dialog. The screenshot below shows the dialog for the **k-connect-footer.sppkg** solution package.

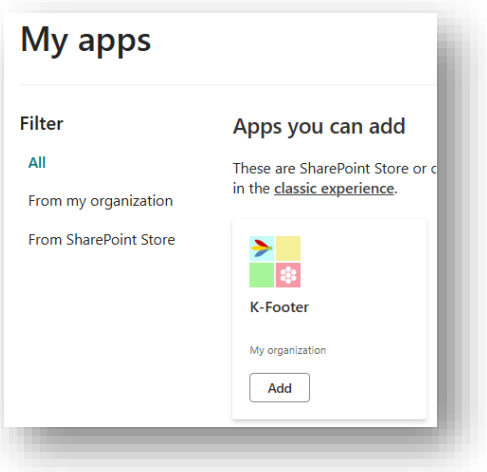


The solution does not require access to any APIs such as the Graph API and so does not require approval from a Tenancy Global Admin.

Site Installation

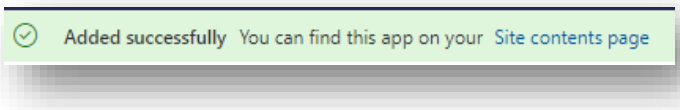
K-Footer must be manually installed on every site where the solution is required. To do this, click on the ***App an app*** link from the ***Site Actions*** menu (the cog icon on the top right corner of every page) or from ***New > App*** menu item from the site homepage or **Site Contents** page.

From the ***My apps*** page you will see the **K-Folder Link** app card in the ***Apps you can add*** section of the page as shown below.

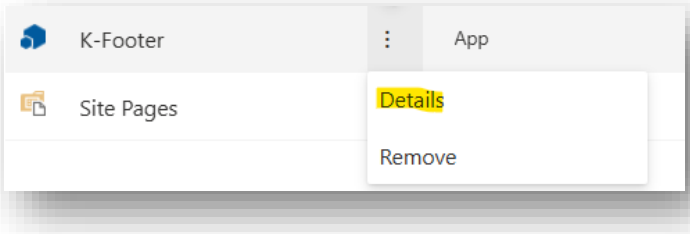


Note that you must be logged in to the site with at least Designer-level permissions to be able to add an app to the site.

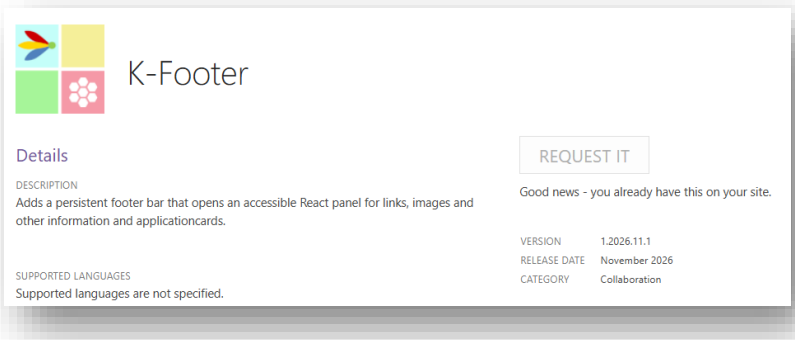
To add **K-Footer** app, simply click the ***Add*** button on the app card. It may take several seconds but the SharePoint UI will report when it has been successfully installed and display a green status message, like that shown below.



If you click on the ***Site contents page*** link, you will see the app listed.



From the Details link you can access information about the installed solution. The Details page provides some screenshots and a link to a short hosted on YouTube.

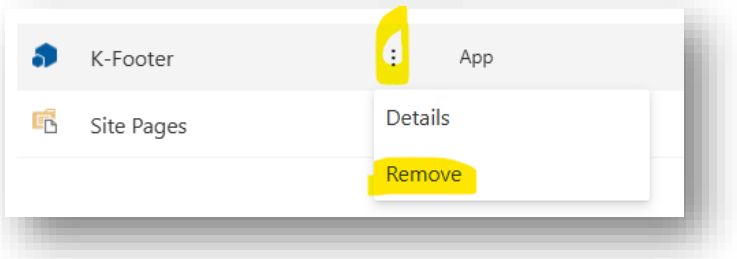


Installing from the Microsoft App Source

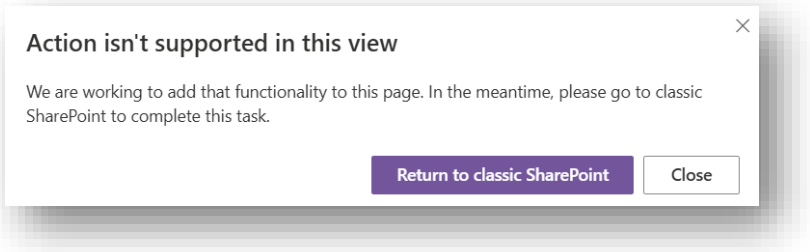
To be provided.

Uninstalling K-Footer

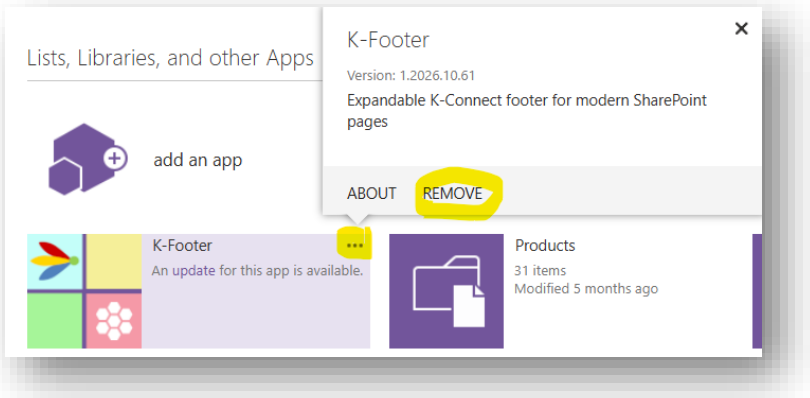
If you no longer require K-Footer on a site, you can remove it from the ellipsis menu in Site Settings:



SharePoint will advise you that SPFx solutions can only be removed when in Classic mode and so click the dialog to switch to the legacy UI.



When in classic mode, select the REMOVE link from the hover card



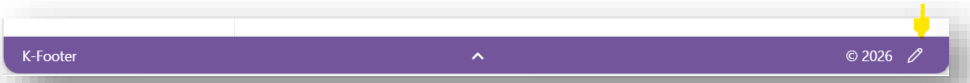
Confirm the action and few moments later the application will be removed from the site.

K-Footer Configuration

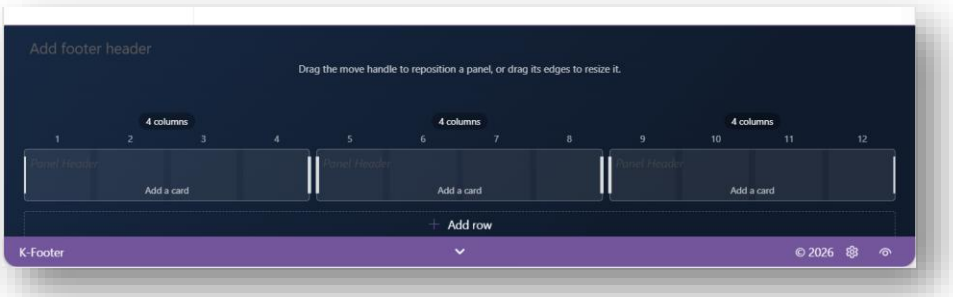
This section provides detailed information on how to configure and manage footer.

Getting Started

Once the K-Footer App has been added to a site a basic footer will have been added to the homepage and every other site page. Note that by default, footers are only displayed in SharePoint Modern site pages.



Click on the **Footer Edit** button (highlighted above) to switch to footer edit mode and expand the **Footer Panel** as shown below:



From within the **Footer Panel Editor**, you can:

- Configure a footer header
- Add, configure or remove footer rows. By default, a footer has a single row.
- Add, configure or remove footer columns. By default, 3 columns are added to the default row, each occupying 4 virtual column slices.
- Add, configure or remove cards to a footer column.

From the **Footer Bar**, you can access the **Configuration Panel** by clicking on the Cog icon button.

Limitations with Freemium Product

K-Footer is a functional and useful solution even as a Freemium product, but the following enhanced features are only available to license paid customers:

- Footer inheritance for a Hub Site, Root Site or Home Site
- Service enabled cards (for stock readers, currency convertor, weather, quotes and jokes)
- Removal of light Kaboodle branding (in page edit mode only)

Licensing

To register for a free 30-day trial license please visit our trial registration page at:
https://kaboodle.software/Trial

Note that trial licenses are not tied to any specific Kaboodle product but rather they unlock the enhanced features of all products for the duration of the trial. If you need a extend a trial period, please contact us using the online contact page at https://kaboodle.software/Contact

Should you wish to purchase a license please visit our purchasing page at https://kaboodle.software/Buy

From here you are able to self-generate a quote in USD, GBP, AUD, NZD and EUR. All license costs are based on the number of licensed users you have in your tenancy and there are discounts to have for NFP organisations and if you chose a product group license rather than licensing products individually.